



SECTION 2.5
CORPORATE SOCIAL
RESPONSIBILITY POLICY

Doc No: HS/2.5
Issue: 1
Date: Jan 2016
Page: 1 of 2

OBJECTIVE

The purpose of this policy is to inform all interested parties, including all employees, of the Company's commitment to maintain the highest standards of ethics, professionalism and business conduct.

This policy applies throughout the Company, to all directors and employees and governs the Company's approach to all of its activities.

COMPLIANCE

The Company acts in compliance with the latest legislation and will not accept any practice or behaviour that compromises its integrity or honesty.

HEALTH & SAFETY

The Company is committed to providing a working environment which is both safe and fit for the intended purpose. The Company ensures that health and safety issues are a priority for all business operations.

EMPLOYMENT

The Company promotes equal opportunities in employment where every employee is treated fairly and without fear of harassment or victimisation. All employees have the opportunity to develop personal performance and advance within the organisation.

CUSTOMERS

The Company seeks to provide all of its customers with a quality, professional and honest service.

ENVIRONMENT

The Company is committed to reducing its impact on the environment through continual improvement of its manufacturing processes.

SUPPLIERS

The Company has the principle of providing, through its suppliers, quality products and services which exceeds its client's expectations.



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Page: 2 of 2

The Company has built a lasting relationship with selected suppliers including multinational corporations who have proved, over a period of time, that they can meet our exacting standards to provide quality products and services.

Having established this relationship with our suppliers, we give them the benefit of our business unless there are reasons outside of our control which prevents us from doing so.

COMMUNITY

The Company strives to be a good corporate citizen, recognising its responsibility to work with the surrounding businesses who are our immediate community.

The industrial estate where the Company is based has an annual meeting of all business owners which is organised and hosted by the Company.

The Company also reaches out to the wider St. Albans community on occasions by sponsoring local activities such as children's football.

Mark Lambert	Date: 26 / 01 / 2016
Managing Director	Review Date: 25 / 01 / 2017